

Jacob Walker

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Detail-oriented finance student with strong customer service experience and proven reliability handling cash, enforcing procedures, and maintaining accurate records. Skilled in communicating with clients, solving problems quickly, and supporting daily operations. Seeking part-time roles in banking, customer financial services, teller operations, or financial administration.

Education

Bachelor of Science in Business Administration Expected Grad. June 2029 University of Nevada, Reno

Honors High School Diploma June 2025 Robert McQueen High School

Experience

Tahoe Donner Association – Truckee, California

December 2020-Present

Ski Instructor

- Managed groups, provided clear instruction, and built strong client relationships—skills directly applicable to banking customer service and advisory roles.
- Maintained organized schedules and reported lesson metrics as required.

Tahoe Donner Association – Truckee, California

June 2022-August 2025

Lead Lifeguard

- Trained staff and delegated responsibilities, ensuring consistency and clear procedures.
- Supervised facility operations, monitored compliance, and maintained detailed safety logs—mirroring the accuracy needed in financial recordkeeping.
- Demonstrated calm decision-making during two successful emergency responses.

Dairy Queen – Reno, Nevada

March 2025-June 2025

Crew Member

- Processed payments accurately using POS systems and resolved customer needs with professionalism.
 - Experienced in fast-paced environments, multitasking, and financial transaction accuracy.
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Skills

American Red Cross: Lifeguarding (Including Deep Water) with CPR/AED for Professional Rescuers and First Aid, Administering Emergency Oxygen, Asthma and Quick-Relief Medication Administration and Anaphylaxis and Epinephrine Auto Injector